

**TO BE AN APOSTOLIC COMMUNITY, UNDER AUTHORITY, THAT BRINGS PEOPLE TO JESUS CHRIST**

Diocesan Council Meeting Minutes  
September 15, 2018

**PRESENT Council:** Bishop Eric Vawter Menees - President; Mr. Stevie Barrington-Oates (2018) - Vice President; Fr. Noah Lawson (2020); Fr. Jim Snell (2020); Dcn. Dennis Mann (2018); Michael Finney (2019); Fr. Aaron Prosser (2019); Fr. David Miller (2018);

**PRESENT Standing Committee:** Fr. Mike Law (2019); Mrs. Kim Robinson (2018\*2021); Mrs. Karen Frey (2019); Dcn. Ron Christolear (2018\*2021),

**Absent:** Mrs. Wendy Johns (2020); Mr. Leroy Falk (2018); Mr. John Swiger (2020); Fr. John Roberts - (2018); Mr. Phil Jones (2018) [Technical issues]; Mr. Jim O'Neill (2019); Fr. Mark Hall (2018\*2020) - President of SC; Mr. Sandy Rogers (2020); Fr. Jack Estes (2019);

**STAFF AND GUESTS PRESENT:** Mr. Corey McLaughlin - Secretary; Mr. David Francis - Treasurer

1. Opening Prayer Bp. Menees
2. Bible Study Bp. Menees
3. Agenda Approval Bp. Menees
  - a. Motion: Christolear
  - b. Second: Robinson
  - c. Approved as amended
4. Minutes of August Meeting Mr. McLaughlin
  - a. Fr. Snell indicated on p. 2 of August minutes, Agenda Item 7, both c.ii. and d.: the year 2016 should be 2015.
  - b. Motion to approve as amended: Barrington-Oates
  - c. Second: Lawson
  - d. Approved as amended
5. Financial Report - See complete written report Mr. Francis
  - a. Receive Report for Audit for August
    - i. Motion to receive for audit: Lawson
    - ii. Second: Robinson
    - iii. Received
  - b. Written Report for Posting - August
    - i. "The expected percentage for August is 66.7%. Actual income percentage for the month is 72.5%. Actual expenditure percentage for the month is 61.6%. As has been the case for the past several years, tithes have enabled the diocese to maintain a sound budget."  
~ David Francis, Diocesan Treasurer
    - ii. Motion to publish: Finney
    - iii. Second: Barrington-Oates
    - iv. Approved
6. Update on Matching Grant Distributions Fr. Miller
  - a. A spreadsheet was presented and a verbal update given by Fr. Miller, showing all of the expenditures to date.

7. Demographic Highlights 2017 Bp. Menees
- a. Spreadsheets presented for each year showing all churches, and one that encapsulates key totals.
    - i. Discussion of trends, both with and without the previously large numbers from Our Lady
    - ii. Fr. Snell noted that 4 congregations have an ASA over 100, and 22 have an ASA of 30 or less; pointed out it is not a good trend in terms of diocesan longevity.
8. Safe Ministry Training: Mr. McLaughlin
- a. A supervisor's guide has been developed and will be distributed.
  - b. Supervisors should be added by the following week after this meeting
  - c. Brief discussion of a proposed policy regarding background checks and trainings; decided to make it part of an overall policy review
  - d. Notice that personnel handbook of Diocesan Office is on the website, and contains policies about Sexual Harassment and related
    - i. Fr. Snell asked that the minutes reflect that the Handbook was not promulgated by Council. So noted.
9. Report on Convention Preparations: Mr. McLaughlin
- a. Registration will be sent out by the end of the week of 9/17.
  - b. Everything else proceeding apace
10. Bishop's Report - See Written Report
- a. Handout presented of Position Description of Diocesan Administrator
11. Deanery Reports - See written reports Council
- a. Delta verbal report given by Fr. Miller, regarding leading combined worship service at fairgrounds in Petaluma
  - b. Kern verbal report given that new youth minister for the deanery is working well so far, and a partnership with F.L.O.O.D. is underway
  - c. Yosemite verbal report given that St. Alban's - Los Banos is moving forward with their project to enter a lease-to-own agreement on a location for a worship center

Adjourned: 12:50 p.m.

Next Meeting: October 20, 2018  
Location: Diocesan Conference Room

STATUS: *APPROVED*