

Standing Committee Minutes

January 20, 2024

Meeting in Person and by Zoom

Committee Members Present: Bishop Eric Vawter Menees - President, Fr. Carlos Raines (2024), Mrs. Karlyne Paul (2024), Dcn. Chuck Kendall (2025), Mr. Paul Wagner (2025), Fr. Luke Childs - Vice President (2026), Mr. David Katzakian (2026), Fr. Spencer Stubblefield (2027), Mary Giles (2027)

Staff and Guests: Mr. Raul Villa - Secretary, Canon David Francis - Treasurer

1. **Opening Prayer** **Bp. Menees**

2. **Agenda Approval** **Bp. Menees**
Motion to approve agenda: Dcn. Chuck Kendall
2nd: Mr. David Katzakian
Motion Carried

3. **Bible Study** **Fr. Spencer Stubblefield**
John 10:1-21 - I Am the Good Shepherd
“Truly, truly, I say to you, he who does not enter the sheepfold by the door but climbs in by another way, that man is a thief and a robber. But he who enters by the door is the shepherd of the sheep. To him the gatekeeper opens. The sheep hear his voice, and he calls his own sheep by name and leads them out. When he has brought out all his own, he goes before them, and the sheep follow him, for they know his voice. A stranger they will not follow, but they will flee from him, for they do not know the voice of strangers.” This figure of speech Jesus used with them, but they did not understand what he was saying to them.

4. **Minutes of November 2023 Meeting** **Mr. Raul Villa**
Motion to accept November Minutes as presented: Fr. Luke Childs
2nd: Miss Mary Giles
Motion Carried

5. **Minutes of December 2023 Meeting** **Mr. Raul Villa**
Motion to accept December Minutes as presented: Fr. Luke Childs
2nd: Dcn. Chuck Kendall
Motion Carried

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6. Financials November

Cn. Francis

Financial Report - November 2023

Cn. David Francis presented a detailed financial report for November.

Motion to receive the Financial Report for audit: Fr. Luke Childs

2nd: Fr. Carlos

Motion Carried

Written report for publication November

The expected budget percentage for the month is 91.3%. The actual income percentage for the year-to-date is 87.2%. The actual expenditure is 83.7%. There is a cash balance of \$15,857.11 income over expenditure.

Motion to approve the Financial Report for publication: Bp. Menees

2nd: Mr. Paul Wagner

Motion Carried

7. Financials December

Cn. Francis

Financial Report - December 2023

Canon David Francis presented a detailed financial report for December.

Motion to receive the Financial Report for audit: Mr. Paul Wagner

2nd: Mrs. Karlyne Paul

Motion Carried

Written report for publication December

The expected monthly percentage is 100%. The actual final fiscal year income percentage was 94.9%. The final fiscal year expenditure percentage was 90.9%. There was an end of year cash balance of \$23,760.40 income over expenditure. The diocese ended the fiscal year in the black to continue the run of consecutive years of Bishop Menees leadership ending with a positive yearly balance.

Motion to approve the Financial Report for publication: Cn. Carlos

Raines

2nd: Fr. Luke Childs

Motion Carried

8. Compliance Officer Update

Bp. Menees

Deacon Leslie Arbegast submitted a written Report:

Deacon Leslie Arbegast has begun working with churches in the Diocese helping them to be in compliance with Ministry Safe trainings. As per discussion with Bishop Eric, she is coordinating with the rectors or their assigned staff to see that their volunteers and staff are up to date on their

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trainings. She will then be working with Ministry Safe to set up the individual account for each congregation.

So far, Deacon Leslie has collaborated with All Saints Bakersfield, Ascension Bakersfield, Trinity Bakersfield, and St. Matthias, Oakdale. She has been in contact with other clergy on a preliminary basis and is finding them to be very helpful and anxious to see that their congregation is in compliance.

9. Misconduct Reporting Officer

Bp. Menees

The Diocese has joined the ACNA West Dioceses in hiring Kristi Heffron. Each Diocese will be paying \$3000 per year to cover her salary. David Francis will be presenting a modified 2024 budget for consideration at the next standing committee to include this line item. Kristi will start the first of February and has an office at the Diocese of Fort Worth.

Motion to approve expenditure: Dcn. Chuck Kendall

2nd: Mr. Paul Wagner

Motion Carried

10. Discipleship Update

Miss Mary Giles

Discipleship report was presented verbally by Miss Giles

11. Commission on Ministry Update

Fr. Raines

Fr. Carlos Raines presented a verbal report.

12. Form Sub-Committee to Review Rectors & Wardens Manual

It's been five years since we've done a review and it's time to do so. I've asked Mr. Paul Wagner, Fr. Luke Childes, Fr. John Roberts & his treasurer. One of the things we need to formalize is how to onboard an existing church. We will also be updating our Treasurers Manuel. To make sure the best practices are being followed. Another update for the Treasures Manuel is best practice for electronic banking.

13. Plan B - Just in Case

Bp. Menees

Per Archbishops request every Bishop needs to come up with a plan in case they are voted as the Archbishop. Bishop would like the SC to help him come up with a Blan B and would like to begin formal discussions starting next month.

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14. Bishop's Report **Bp. Menees**
The Bishop presented a written report and given verbally.

15. Executive Session **Bp. Menees**
Motion to enter Executive Session: Fr. Carlos Raines
2nd: Mr. David Katzakian
Motion Carried
Entered Executive Session at 12:05pm for 30 minutes.

16. Deanery Reports **SC Members**
Deanery reports were presented in writing and given verbally.

Closing Prayer - Eternal God and Heavenly Father, bless the Diocese of San Joaquin. Inspire us and strengthen our bonds to you and one another. Help us to witness to the saving power of the Gospel of Jesus Christ, that with Godly love, patience, and zeal we may win many hearts to the Truth once delivered. We ask this through Jesus Christ, your son, our Lord, who lives and reigns with you and the Holy Spirit, one God, for ever and ever. Amen.